

DECISION OF DIRECTOR GENERAL OF CUSTOMS AND EXCISE
NO.KEP-37/BC/2004

ATTACHMENT I

LIST OF CHEMICAL GOODS AND PRODUCTS POTENTIAL TO RUN
LABORATORY TEST

No	Names of chemical goods and products	Bases of consideration I	Laboratory analysis
1.	Lubricant,/base oil	-Based on the provision on the existing prohibition or restriction required for having Lubricant Registry Number (NPT) - Difference in the imposition of tariff of import duty on the basis of kinds and compositions of the formulating substances	-Identification and test of base oil and additive content
2.	Polypropylene	- Based on the provision on the existing prohibition or restriction required only for Producing Importers (IP)	- Test of kind and composition of mixture
3.	Copolymer ethylene	- Difference in the imposition of tariff of import duty between copolymer and homopolymer	- Test of kind and composition of mixture
4.	Aroma/perfume/fragrance	- Difference in the imposition of tariff of import duty between alcoholic fragrance and non-alcoholic fragrance	- Test of ethyl alcohol content
5.	Pesticide and similar product	Based on kinds and compositions, products linked to prohibition or restriction prohibition are declared for forbidden or must secure license from the Pesticide Commission	- Test of kinds and composition of materials formulating pesticides

		- Difference in the imposition of tariff of import duty on the basis of kinds and composition of raw materials of pesticides and pesticide products	
6.	Paint, coating agent and varnish	- Difference in the imposition of tariff of import duty on the basis of kinds and composition of formulating substances	- Test of kinds and composition of materials formulating paint, coating agent and varnish
7.	Ethyl alcoholic drink	- Difference in the imposition of tariff of excise on the basis of content of ethyl alcohol	- Test of content of ethyl alcohol
8.	Surface active substance	Difference in the imposition of tariff of import duty on the basis of kinds and composition of the formulating substances	- Test of kind and composition of substances formulating surfactant
9.	Pharmaceutical product, narcotics and psychotropic and additive	- Based on the prohibition or restriction provisions, they are declared forbidden and must secure license from Food and Drug Supervisory Board	- Test of kind and composition of the formulating substances
10.	Pigment and dyestuff	- Based on kinds and composition, certain products linked to the prohibition or restriction provision are required for Producing Importers (IP) or Registered Importers (IT). - Difference in the imposition of tariff of import duty on the basis of kinds and composition of the formulating substances	- Test of kind of organic and inorganic pigment - Test of kind of dyestuff
11.	Salt	- Based on kinds and composition, certain kind linked to the prohibition and restriction prohibition are required for IP.	- Test of content of NaCL and Iodium

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EDDY ABDURRACHMAN

ATTACHMENT II

LETTER HEAD

DOCUMENT OF SUBMISSION OF SAMPLES OF GOODS

No. S-

To:

Head of BPIB

Street

In

In connection with the need for laboratory test in laboratory of the Center for Testing and Identifying Goods, we herewith submit samples of the said goods with the data as follows:

Document	:	PIB/PEB/.....
No/Date	:	
Service User	:	Importer/ Exporter/.....
Taxpayer Code Number	:	

I. Identity of sample of goods

No.	Name (notified)	HS (notified)	Quantity/Kind of package	N/A	Form/Color/Smell

II. Reason for submitting sample of goods

III. The expected testing data

IV. The attached documents

- PIB/PEB.....
- Invoice/Packing List
- Account of Sample Taking
- Inspection Result Sheet
- Certificate of Analysis/Material Safety Data Sheet
- Other data deemed necessary

V. Note :

Head of Office or Head of Section Concerned or
Head of Sub-Directorate Concerned

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EDDY ABDURRACHMAN

ATTACHMENT III

PROCEDURES FOR SUBMITTING AND SENDING SAMPLES OF GOODS AS WELL AS THE PERIOD OF SETTLEMENT OF LABORATORY TEST AND IDENTIFICATION

- I. Head Office, Regional Offices, Customs and Excise Service Offices:
 - a. Heads of Regional Offices, Service Offices, Sub-Sections, Sub-Directorates, Document Auditors, Head of Customs Section or other appointed officials make document of submission of samples of goods in triplicate;
 - b. To give up the first sheet of document of submission of samples of goods and complimentary customs documents, such as basic document, invoice packing list, account of sample taking, inspection result sheet, certificate of analysis material safety data sheet and other data deemed necessary to BPIB in their working areas as stipulated in Decree of the Minister of Finance No. 499/KMK.01/2001;
 - c. To give up the second sheet of document of submission of samples of goods to owners of goods or their proxies and the third sheet for file;
 - d. To seal samples of goods and make account of sealing and record no. date and other information in a special note;
 - e. To make a special note in the document of submission of samples of goods, if the relevant expect the samples of goods which will be tested or identified to be returned;
 - f. Employees of Head Office, Regional Offices or Service Offices send samples of goods and the document and ask evidence of receipt from officers receiving samples of goods in BPIB;
 - g. The dispatch of samples of goods through Post Office or freight forwarding companies must be firstly asked receipt certifying that the samples are in sealed condition when they are received by officers of the post offices or freight forwarding companies;
 - h. To receive notification from BPIB about the shortage of data or samples of goods to be tested or identified;
 - i. To complete data or samples of goods and send them again to BPIB by using form of the document of submission of samples of goods as meant in letter a by supplementing information on the dispatch in line of note;
 - j. To receive the first sheet of document of result of test and identification of goods (SHPIB) from BPIB and samples of goods if necessary.
- II. Importers/Exporters/Other service users connected directly to customs and excise service
 - a. To receive the second sheet of Document of Submission of samples of goods from Heads of Service Offices or other authorized officials;
 - b. To receive the second sheet of SHPIB from BPIB.

III. Service users or institutions outside the Directorate General of Customs and Excise not connected directly to customs and excise service:

- a. Service users submit application for test to BPIB;
- b. To make special note on the application if the relevant expect the samples which will be tested or identified to be returned;
- c. Service users send samples and test application and receive evidence of receipt from officers receiving the samples of goods in BPIB;
- d. To receive notification from BPIB about shortage of data or samples of goods to be tested or identified;
- e. To complete data or samples of goods and send them again to BPIB;
- f. To receive the first sheet of Analysis Result Document (SHA) from BPIB and samples of goods if necessary.

IV. Centers for Testing and Identifying Goods

- a. To receive document of submission and other documents as well as samples of goods from Heads of Service Offices, other officials or users of testing and identification service;
- b. To examine the completeness of document of submission and the attached documents as well as examine seal of samples of the goods;
- c. To return in writing documents and/or samples of goods if the examination find that the documents are not complete or seal is broken;
- d. To give up evidence of receipt containing date of receipt referring to no. and date of submission;
- e. To test and identify in the period as follows:
 - i. five working days as from the date of receipt from service offices;
 - ii. ten working days as from the date of receipt from service offices, if through examination is needed;
 - iii. ten working days as from the date of receipt from regional offices;
 - iv. ten working days as from the date of receipt from the Head Office.
- f. If BPIB needs through test or additional information or additional samples of goods, heads of technical service sections of BPIB notify the shortage in writing in two working days to officials or service users;
- g. To issue SHPIB and send the first sheet of SHPIB to officials in KPBC, the second sheet of SHPIB to importers through the fastest service or PT Pos Indonesia;
- h. To issue SHA and send it to service user as meant in point III.

THE DIRECTOR GENERAL OF CUSTOMS AND EXCISE

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ATTACHMENT IV

LIST OF PARAMETERS OF LABORATORY TEST AND IDENTIFICATION OF
GOODS IN BPIB

No.	Groups of goods	Testing	Tariff (Rp)
1.	Lubricant/Base oil	A. Other Chemical Analysis Instrumentation Method: - Determination of Base Oil (FTIR) - Determination of Base Oil (GC) B. Other testing method - Preliminary test - Viscosity index test - Flash Point test Total	 100,000.00 100,000.00 75,000.00 75,000.00 75,000.00 425,000.00
2.	Polypropylene	A. Other Chemical Analysis Instrumentation Method: - FTIR B. Other testing method - Preliminary test - Elemental test Total	 50,000.00 35,000.00 35,000.00 120,000.00
3.	Copolymer ethylene	A. Other Chemical Analysis Instrumentation Method: - FTIR B. Other testing method - Preliminary test Total	 50,000.00 35,000.00 35,000.00 120,000.00
4.	Aroma/perfume/fragrance	A. Other Chemical Analysis Instrumentation Method: - FTIR - GC/GCMS B. Other testing method - Preliminary test - Elemental test Total	 50,000.00 50,000.0 35,000.00 35,000.00 170,000.00
5.	Pesticide/similar product	A. Other Chemical Analysis Instrumentation Method:	

			- GC	50,000.00
			- FTIR	50,000.00
		B.	Other testing method	
			- Preliminary test	35,000.00
			- Elemental test	35,000.00
		Total		170,000.00
6.	Paint/coating agent and varnish	A.	Other Chemical Analysis Instrumentation Method:	
			- FTIR	50,000.00
		B.	Other testing method	
			- Preliminary test	35,000.00
			- Elemental test	35,000.00
			- Film test	35,000.00
		Total		155,000.00
7.	Ethyl alcoholic drink	A.	Other Chemical Analysis Instrumentation Method:	
			- GC/GCMS	50,000.00
		B.	Other testing method	
			- Preliminary test	35,000.00
			- Distillation	35,000.00
			- Elemental test	35,000.00
		Total		155,000.00
8.	Surface active substance	A.	Other Chemical Analysis Instrumentation Method:	
			- FTIR	50,000.00
		B.	Other testing method	
			- Preliminary test	35,000.00
			- Elemental test	35,000.00
			- Surface tension test	35,000.00
		Total		155,000.00
9.	Pharmaceutical product, narcotics, psychotropic and additive	A.	High Performance Liquid Chromatography Method:	
			- HPLC	200,000.00
		B.	Other Chemical Analysis Instrumentation Method:	

			- FTIR	50,000.00
			- GCMS	50,000.00
		C.	Other testing method	
			- Preliminary test	35,000.00
			- Elemental test	35,000.00
		Total		370,000.00
10.	Pigment and dyestuff	A.	Other Chemical Analysis Instrumentation Method:	
			- FTIR	50,000.00
		B.	Other testing method	
			- Preliminary test	35,000.00
			- Elemental test	35,000.00
			- Solvent content	35,000.00
			- Ash content	35,000.00
		Total		190,000.00
11.	S a l t	A.	Other testing method:	
			- Preliminary test	35,000.00
			- Water content	35,000.00
			- NaCL content	35,000.00
			- Iodium content	35,000.00
		Total		140,000.00
12.	Others	A.	Other Chemical Analysis Instrumentation Method:	
			- FTIR	50,000.00
			- GC	50,000.00
		B.	Other testing method	
			- Preliminary test	35,000.00
			- Elemental test	35,000.00
		Total		170,000.00

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